

Change of Agent Request Form

Your request to change agent will be considered however, Wellington Institute of Technology cannot guarantee the request will be approved. Requesting a change of agent during the application process may cause a delay in the outcome of your plan to study at WelTec. Your application will be subject to an assessment by WelTec's International team. An interview, either by phone or in person, will be conducted by a University representative to assist with making the final decision. Please note that should your request be approved, you will be required to commence the application process with the new agent.

Applicant details

Family Name	
Given Name	
Date of Birth	
Student ID number	
Email Address	
Address	
Telephone Number	

Agent details

Current Agent	
Please write a short paragraph outlining the reason why you are requesting to change to another agent.	
Nominated Agent	
Please write a short paragraph outlining the reason why you believe this agent should be your nominated agent.	
How did you find out about the new agent? (Web, word of mouth, contact by the agent, other)	

Applicant declaration and signature

If this request is successful I request that the above Nominated Agent act for and on my behalf in relation to my application to study at Wellington Institute of Technology. I understand I will be required to commence the application process from the beginning with the new agent.

I give my consent to WelTec to disclose my personal information to the above Nominated Agent for the purposes of my application. I understand that the information on this form will be shared with my current agent.

Name of the student	Sign Here	Date Signed
Approving Manager's Name	Approving Manager's Signature	Date Signed