



School of Business and IT
Computing
Graduation Application Form

NOTE: THIS FORM IS ONLY FOR STUDENTS WHO HAVE COMPLETED A PROGRAMME AND WISH TO GRADUATE

YOU WILL NEED TO COMPLETE A SEPARATE FORM TO ATTEND A GRADUATION CEREMONY

Name: **Student ID:**

Address:
.....

Phone:

I hereby apply to graduate with:

(Please tick the appropriate boxes)

- HV4458 Certificate in Web Technologies Level 6 (60 credits)**
- HV4380 Diploma in Computer Servicing Level 5 (120 credits)**
- HV4306 Certificate Desktop Support Level 5 (60 credits)**
- HV4472 Certificate in Computing Level 4 (60 credits)**

I have ticked the courses I have completed successfully in the tables overleaf.

Signed:

Date:

For Office Use Only:

Academic record has been cited and verified as accurate by approving academic staff.

Approved:

Date:

Check List: Tick the courses you have successfully passed

HV4458 Certificate in Web Technologies (Level 6)

Compulsory:	Credits	✓
IT6261 E-Commerce Web Application Development	15	
IT6262 Web Site Scripting Foundation	15	
IT5176 Web Media	15	
Elective: 1 course from the following		
IT6276 Web Technology Integration	15	
IT7381 Rich Internet Applications	15	
Credit Total	60	

HV4380 Diploma in Computer Servicing (Level 5)

Compulsory:	Credits	✓
IT5162 Scripting 1	15	
IT5174 Networking 1	15	
IT5178 Communication Studies	15	
IT5180 Service Desk	15	
IT5181 PC Essentials I	15	
IT5182 PC Essentials 2	15	
IT5159 Operating Systems Fundamentals	15	
IT5184 Hard Drive Data Recovery	15	
Credit Total	120	

HV4306 Certificate in Desktop Support (Level 5)

Compulsory	Credits	✓
IT5180 Service Desk	15	
IT5159 Operating Systems Fundamentals	15	
Elective: 2 courses from the following		
IT5162 Scripting 1	15	
IT5174 Networking 1	15	
IT5178 Communication Studies	15	
IT5181 PC Essentials I	15	
IT5182 PC Essentials 2	15	
IT5169 Hard Drive Data Recovery	15	
Credit Total	60	

HV4472 Certificate in Computing (Level 4)

Compulsory	Credits	✓
IC4000 Automating Office Systems	15	
IC4001 Basic PC Maintenance	15	
IC4003 Investigation using Computer Technology	15	
IC4004 Internet Technology	15	
Credit Total	60	

Please return this form to:

Business Administrator
School of Business and Information Technology
Wellington Institute of Technology
Private Bag 39803
Wellington Mail Centre
Lower Hutt 5045