



Business Management Graduation Application Form

**NOTE: THIS FORM IS ONLY FOR STUDENTS WHO HAVE COMPLETED A PROGRAMME AND WISH TO GRADUATE
YOU WILL NEED TO COMPLETE A SEPARATE FORM TO ATTEND A GRADUATION
CEREMONY**

Name: **Student ID:**

Address:
.....

Phone:

I hereby apply to Graduate with:

(Please tick the appropriate boxes)

- HV 4369 NZIM Diploma in Management, Level 5 (120 Credits)
- NC5121 New Zealand Diploma in Business, Level 6 (version 3) (240 Credits)
- HV4367 Diploma in Accounting (Accounting Technician), Level 6 (240 Credits)
- HV4368 Diploma in Marketing, Level 6 (160 Credits)

I have ticked the courses I have completed successfully in the boxes on the list at the back of this form (overleaf).

Signed:

Date:

For Office Use Only:

NB Academic record has been cited and verified as accurate by approving academic staff.

Approved:.....**Date:**

Check List: What Courses have you successfully passed?

NC5121 New Zealand Diploma in Business, Level 6

COMPULSORY: Must have at least 6 of the following		Credits	√
BU500	OR BU400 Accounting Principles	20	
BU510	Introduction to Commercial Law	20	
BU520	The Economic Environment	20	
BU530	Organisations & Management	20	
BU541	Marketing Principles/Fundamentals of Marketing	20	
BU550	Business Computing	20	
BU560	Business Communication	20	
ELECTIVE: As many as needed to make up 12 papers-at least FOUR at 600 level.			
BU430	Quantitative Business Methods/Statistics and Financial Management for Business	20	
BU501	Accounting Practices	20	
BU601	Financial Accounting	20	
BU602	Management Accounting	20	
BU603	Business Finance	20	
BU606	Taxation	20	
BU630	Leadership	20	
BU633	Human Resource Management	20	
BU635	Employment Relations	20	
BU636	Applied Management	20	
BU642	Marketing Research	20	
BU644	Buyer Behaviour and Communication Strategies	20	
BU648	Marketing Planning and Control	20	

HV4368 Diploma in Marketing, Level 6

COMPULSORY:		Credits	√
BU541	Marketing Principles/Fundamentals of Marketing	20	
BU642	Marketing Research	20	
BU644	Buyer Behaviour and Communication Strategies	20	
BU648	Marketing Planning and Control	20	
ELECTIVE: 4 of these, at least 1 must be at 600 level			
BU500	OR BU400 Accounting Principles	20	
BU430	Quantitative Business Methods/Statistics and Financial Management for Business	20	
BU501	Accounting Practices	20	
BU510	Introduction to Commercial Law	20	
BU520	The Economic Environment	20	
BU530	Organisations & Management	20	
BU550	Business Computing	20	
BU560	Business Communication	20	
BU601	Financial Accounting	20	
BU602	Management Accounting	20	
BU603	Business Finance	20	
BU606	Taxation	20	
BU630	Leadership	20	
BU633	Human Resource Management	20	
BU635	Employment Relations	20	
BU636	Applied Management	20	

HV4369 NZIM Diploma in Management, Level 5

COMPULSORY:		Credits	√
BU530	Organisations & Management	20	
BU560	Business Communication	20	
BU630	Leadership	20	
BU636	Applied Management	20	
ELECTIVE: 2 of the following			
BU500	OR BU400 Accounting Principles	20	
OR	BU520 The Economic Environment		
BU430	Quantitative Business Methods/Statistics and Financial Management for Business	20	
BU510	Introduction to Commercial Law	20	
BU541	Marketing Principles/Fundamentals of Marketing	20	
BU550	Business Computing	20	
BU633	Human Resource Management	20	

Check List: What Courses have you successfully passed?

HV4367 Diploma in Accounting (Accounting Technician), Level 6

COMPULSORY		Credits	√
BU500	OR BU400 Accounting Principles	20	
BU501	Accounting Practices	20	
BU510	Introduction to Commercial Law	20	
BU520	The Economic Environment	20	
BU530	Organisations & Management	20	
BU550	Business Computing	20	
BU560	Business Communication	20	
BU601	Financial Accounting	20	
BU602	Management Accounting	20	
BU603	Business Finance	20	
AND (if first enrolled from 2011) OR (if first enrolled before 2011)			
BU606	Taxation	20	
Elective: 1 of the following			
BU430	Quantitative Business Methods/Statistics and Financial Management for Business	20	
BU541	Marketing Principles/Fundamentals of Marketing	20	
BU630	Leadership	20	
BU633	Human Resource Management	20	
BU635	Employment Relations	20	
BU636	Applied Management	20	
BU642	Marketing Research	20	
BU644	Buyer Behaviour and Communication Strategies	20	
BU648	Marketing Planning and Control	20	

Return form to:

Business Administrator
 School of Business and Information Technology
 Wellington Institute of Technology
 Private Bag 39803
 Wellington